



Little Giant Steps
neurodevelopmental innovations

Advanced Brain Training Program Getting Started

1. Orientation:

Order and watch the DVD called *The NeuroDevelopmental Approach* from our web store – www.LittleGiantSteps.com.

2. History and Application Form:

You may mail, e-mail or fax your completed History Form along with a photograph of the client (electronic pictures are welcomed and appreciated).

Mailing Address:
Little Giant Steps
P.O. Box 863624
Plano, TX 75086

E-mail: evalinfo@LittleGiantSteps.com
Fax: 972.325.4119

Any additional testing you have that will give supplementary information can be submitted for review with your History and Application Form.

3. Payment for Your Program:

You may remit the \$475.00 fee for your program at any time through the following methods:

1. Visit our web store to make a secure payment: [Advanced Brain Training](#)
2. If mailing your History and Application Form, you may include a check or money order for \$475.00.
3. After receiving your History and Application Form, a Little Giant Steps Representative could contact you to receive payment over the phone.

Please see fee information details below.

4. Assessments:

After the History and Application Form and program fees are received, an orientation packet and an assessment packet is sent to you via e-mail. This packet contains the following simple to administer assessments:

- Math Computation
- Word Recognition
- Auditory Processing
- Visual Processing
- Handwriting Sample

Information for completing and returning these assessments is provided within the packet. Your Individualized Neurodevelopmental Program (INP) cannot be designed until these

documents are returned.

5. Receiving Your Program:

- A Neuro-educational Specialist or a member of the Little Giant Steps (LGS) program design team will create an Individualized NeuroDevelopmental Program (INP) specifically designed to meet the client's needs based on the information in the History and Application Form, returned assessments and supplemental material you may want to provide.
- When your INP is ready, you will receive an email with login information so you can view online video clips of the activities on your INP. You will have 30 days access to the online INP. High-speed Internet access is necessary to view these video clips. If you do not have high-speed internet access at home, please have an alternate plan for viewing your INP such as: your local library, a "coffee house" or other establishment that offers internet access, spouses' workplace, or the computer of a neighbor, friend or family member who lives nearby.
- We encourage you to review your program immediately. It will be helpful to make a list and start gathering all supplies needed to complete program activities. Many supplies can be handmade, purchased locally or found on our on-line store: <http://store.littlegiantsteps.com/>. Your shopping list can be found on the online training site in the menu.

6. Program Support:

During the four months between each new Individualized Neurodevelopmental Program (INP), a Little Giant Steps support person is available by e-mail and phone to help families be successful in making lasting changes in their child's life. If there are any concerns with your program activities, your support person is there to assist you. Expect contact from your support person within 7 days of your full program activation.

7. Program Fees and Every Four Months INP Options:

Program	Option 1		Option 2	
1	Advanced Brain Training 1	\$475.00	Advanced Brain Training 1	\$475.00
2	Advanced Brain Training 2	\$575.00	Initial Evaluation (In-person or Video)	\$775.00
3	Initial Evaluation (In-person or Video)	\$775.00	Re-evaluation (In-person or Video)	\$720.00
4	Re-evaluation (In-person or Video)	\$720.00	Re-evaluation (In-person or Video)	\$720.00

Note: All Program fees paid to Little Giant Steps in advance are non-refundable.

Little Giant Steps accepts these forms of payment:

- Electronically through our online store: Visa, Master Card, Discover, American Express and PayPal
- Mail-in: checks, money orders and cashier's checks
(Please put the program participant's name on any checks or money orders.)

Send mail-in payments to:

Little Giant Steps
P.O. Box 863624
Plano, TX 75086

- **Fee Details:**

The initial Advanced Brain Training 1 (ABT 1) program fee is \$475.00 plus supplies. If, after the initial four-month program, an ABT 2 program is selected, the program fee is \$575.00 plus supplies. An alternative to the ABT 2 option is to travel to an evaluation site for an in-person evaluation for \$775.00 plus supplies.

After the participant has experienced an initial evaluation (either individual or video) the re-evaluations are \$720.00 (supply fees not included) each four-month period and can be accomplished either in-person or by video. If more than eight months passes between evaluations, the initial evaluation fee of \$775 applies.

Payment plans are available after the initial ABT 1 program has begun.

- **Additional Fees**

NeuroDevelopmental Supplies: Many of the neuro-developmental materials you will need to implement your program can be handmade; however, we have found that the majority of our clients prefer the convenience of purchasing these materials ready-made. The cost of these materials is typically between \$100.00 and \$200.00 per family member, per program and varies per individual.

Returned Check Fee: A \$30.00 processing fee will be charged for checks returned by the bank for non-sufficient funds. Payment for a returned check must be received in the form of cash, cashier's check, money order or credit card.



- Please complete the New Client Orientation and Commitment Letter and the 7-day food diary located on the following pages. We ask that you would return both of these documents with the assessment packet you will complete.



Advanced Brain Training Commitment Letter

Little Giant Steps has a unique approach to addressing learning difficulties and disabilities. The techniques used on the Individualized NeuroDevelopmental Programs (INP) are tried and true, having received proven results with thousands of children, teens and adults across the country for more than a quarter century. The successful elimination of neurological inefficiencies has only been present where the INP has been implemented with consistency over a long enough period of time. To accomplish your goals as a new parent on our program, we ask you to review this mutual commitment agreement.

Little Giant Steps commitment to you:

- ✓ Perform the most comprehensive evaluation of information received from the History and Application Form and requested assessments as possible.
- ✓ Write a NeuroDevelopmental program to address the challenges your child is experiencing.
- ✓ Supply you with specific on-line training for each activity to ensure proper execution.
- ✓ Make support available by e-mail and by phone when needed to discuss any concerns or challenges you may be experiencing in implementing the INP.

Your commitment:

- ✓ Implement the INP activities as described, **without additions or deletions**, unless you have received approval on a variation from your program designer or NeuroEducational Specialist.
- ✓ E-mail **immediately** with any concerns about implementing your INP.
- ✓ Put INP activities in a higher priority than any curriculum until the root issues plaguing your child have been addressed.

Please read the following carefully, initial the boxes and sign at the bottom.

- I understand that as of the beginning of the Advanced Brain Training Program, I am making a minimum of **12 month commitment** to my child's Little Giant Steps (LGS) program. This is not a binding financial contract, but an understanding that the positive changes I desire for my child will require time and effort to impact foundational brain function that will benefit my child for a lifetime. (For full disclosure, in many situations, the time needed to meet all the desired goals may require 18-24 months or possibly longer for more complex or severe situations.)
- I understand that submitting the requested documentation and accompanying fees every four months so my child's Individualized NeuroDevelopmental Program (INP) can be updated is vital to our success with the program. I understand it is Little Giant Steps' policy that the INP be updated every four months in order to create the correct momentum for continued and optimal progress.
- I acknowledge that I have read and understand the policies in the "Getting Started with Your Brain Training Program" document. I understand any payments I have made toward future Individualized NeuroDevelopmental Program INPs **will not be refunded**.
- I understand that the root cause of the symptoms my child is experiencing will not change without direct intervention from myself or someone I assign to implement the INP as written.

Parent / Guardian / Adult Signature

Date

